



**ISIXHUMELO B
IFOMU A
ISICELO SOKUFINYELELA EMBHALWENI ESIFAKWE YINHLANGANO
YOMPHAKATHI**

**(Isigaba se-18(1) soMthetho Okhuthaza Ukufinyelela Elwazini Wonyaka we-2000
(uMmthetho wesi-2 we-2000))
[Isimiso sesi-6]**

INGXENYE EGCWALISWA WUMNYANGO

Inombolo yokuphawula umbhalo:

Isicelo semukelwe ngu:

.....
 (yisho isikhundla ngokomsebenzi, igama nesibongo
 soMgcinilwazi/iPhini loMgcinilwazi) ngoMhlaka
) eNdaweni
 yase.....().

Inhlawulo yesicelo (uma ikhona): R

Idiphozi (uma ikhona): R

Inhlawulo yokufinyelela embhalweni: R

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INDAWO ESAYINWA WUMGCINILWAZI/IPHINI LOMGCINILWAZI

A. Imininingwane yenhlangano yomphakathi

Umgcinilwazi : uSihlalo

Iphini loMgcinilwazi: Unobhala weKhomishani

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B. Imininingwane yomuntu ocela ukufinyeleleka kwirekhodi

- (a) *Imininingwane yomuntu ocela ukufinyeleleka kwirekhodi kufanele yethulwe ngezansi.*
 (b) *Ikheli kanye nenombolo yesikhahlamezi esiseNingizimu Afrika okuyothunyelwa kuyo ulwazi.*
 (c) *Ubufakazi bokuthi isicelo senziwa ngaliphi igunya, uma bukhona kufanele buakwe.*

Amagama aphelele nesibongo:

Inombolo kamazisi:

Ikheli leposi:

Inombolo yesikhahlamezi:

Inombolo yocingo:

Ikheli le -e-mail:

Igunya okufakwe ngalo isicelo, uma isicelo sifakwe ngomunye umuntu:

C. Imininingwane yomuntu ofakelwa isicelo

Lesi sigaba kufanele sigcwaliswe KUPHELA uma isicelo solwazi sifakelwa omunye umuntu.

Amagama aphelelele nesibongo:

Inombolo kamazisi:

D. Imininingwane yombhalo

- (a) *Hlinzeka ngemininingwane ephelelele yerekhodi okufunwa ukufinyeleleka kulo kanye nenombolo yereferensi uma uyazi, ukuze kutholakale irekhodi.*
 (b) *Uma isikhala esihlinzekwe ngezansi singanele, uyacelwa ukuba uqhubekwelinye ikhasi bese ulihlanganisa naleli fomu. Lowo ofake isicelo kufanele asayinde wonke amakhasi angeziwe.*

Incazel o yerekhodi noma ingxenye efanele yerekhodi:

.....
.....

Inombolo yokuphawula irekhodi, uma ikhona:

Eminye imininingwane yombhalo:.....

E. Izimali ezikhokhwayo

- (a) Isicelo sokufinyeleleka kwirekhodi, ngaphandle kwerekhodi eliquethe ulwazi oluqondene ngqo nomuntu, siyosetshenzwa kuphela ngemuva kokukhokhwa kwezimali zesicelo.
- (b) Uyokwazisa ngenani lermali okuedingekayo njengemali yesicelo.
- (c) Imali ekhokhwayo yokufinyeleleka kurekhodi lele ohlotsheni ukufinyeleleka okudingeka ngalo kanye nesikhathi esidingekayo ukucinga nokuhlela irekhodi.
- (d) Uma ugunyazwe ukuthola ushwele wokukhokha inhlawulo, veza isizathu soshwele.

Isizathu sokudedelwa ekukhokheni izimali ezikho0khwayo.

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F. Uhlobo lokufinyeleleka kwirekhodi

Uma uvinjelwe yisimo ngukukhubazeka ukuba ufunde, ubuke, noma ulalele irekhodi ngoohlobo ukufinyeleleka okeuhlinzekwe ngali ku- 1 ukuya ku- 4 ngezansi, shono isimo sakho sokukhubazeka bese uchaza uhlobo ofisa ukuthola ngayo irekhodi.

Ukukhubazeka:

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.....

Uhlobo odinga ngalo umbhalo:

Faka uphawu ebhokisini elifanele X.

QAPHELA:

- (a) Ukufeza isicelo sakho sokufinyeleleka kwirekhodi ngoohlobo oluchazile kungalala ohlotsheni irekhodi elitholakala ngalo.
- (b) Ukufinyeleleka ohlotsheni olucelayo kungenqatshwa kweezinye izimo. Ezimweni zifana nalezi, uyokwazisa uma ukufinyelelka kuyotholakala ngolunye uhlobo.
- (c) Imali ekhokhelwa ukufinyelelka kwirekhodi, uma ikhona, iyonqunywa kokunye uhlobo ukufinyeleleka okucelwa ngalo.

1.	Uma irekhodi luwuhlobo olubhaliwe noma olugayiwe:
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	Ikhophi yerekhodi*
	Ukuhlola umbhalo
2.	Uma irekhodi laklıwe yimifanekiso ebukwayo - (Lokhu kumbandakanya izithombe amaslayidi, okurekhodiwe kwevido, , imifanekiso ekhiqizwe ngekhompuyutha, imidwebo, njll.):
	ukubuka imifanekiso
	ukwenza amakhophi emifanekiso*
	ukubhala phansi ngofanekiso*
3.	Uma rekhodi laklıwe ngamagama noma ulwazi olungakhiqizwa ngomsindo:
	ukulalela umsindo (umculo)
	Ukubhala phansi umsindo womculo* (umbhalo olotshiwe noma ogayiwe)
4.	Uma irekhodi ligcinwe kwikhompuyutha noma ngendlela kagesi noma ngendlela efundwa wumshini:
	ikhophi yerekhodi egayiwe*
	Ikhophi egayiwe yolwazi ethathelwe kwirekhodi*
	Ikhophi enguhlobo olufundeka ngekhompuyutha* (ikhophekthi diskhi)

*Uma ucele ikhophi noma okubhalwe phansi kususelwa kwirekhodi (ngenhla), ufisa ukuthi ikhophi noma okubhalwe phansi kuthunyelwe kuwe?

Yebo		Cha	
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Imali yokuposa iyakhokhwa.

Qaphela	Uma umbhalo ungatholakali ngolimi oluthandayo, ukufinyeleleka kungatholakala ngalolo limi irekhodi elitholakele ngalo.
	Yiluphi ulimi ongathanda ukuthola ngalo irekhodi?
Ulimi	

G. Ukwaziswa ngesinqumo mayelana nesicelo sokufinyeleleka

Uyokwaziswa ngokubhaliwe ukuthi isicelo sakho siphumelele noma sichithiwe. Uma ufisa ukwaziswa ngenye indlela, uyacelwa ukuba uyichaze leyo ndlela, bese uhlinzeka ngemininingwane efanele yokufeza isicelo sakho.

	Ufisa ukwaziswa kanjani ngesinqumo esiqondene nesicelo sakho sokufinyeleleka kwirekhodi?

Isayindwe mhla zi- eNyangeni ka..... 2.....

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ISIGINESHA YOFAKE ISICELO / OFAKELWA ISICELO